

Directions for Installing Curator Tool Report Files



Revision Date

Thursday, August 22, 2013

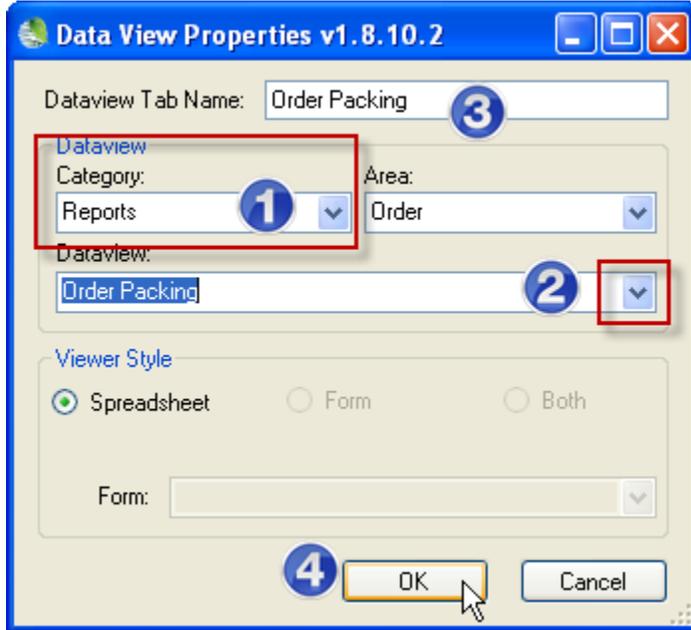
Overview

Currently, to access the Curator Tool reporting feature, you need the proper dataview active. Then you right-click on the datagrid to invoke **Reports...** In this example, the **Order Packing** dataview was opened; then the **Order-Packing by Accession** report was selected.

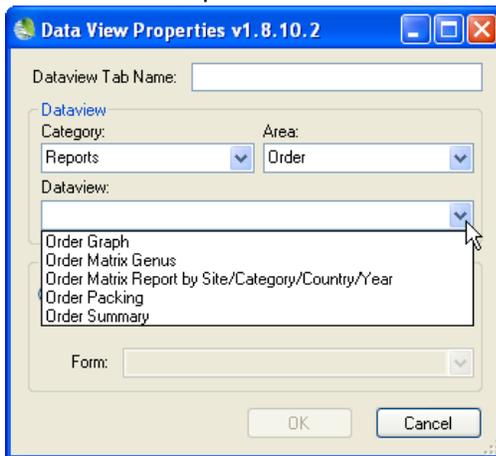
The screenshot shows the Curator Tool interface with the 'Order Packing' dataview active. The datagrid displays columns for Item, Order Number, Item Number, Accession, Inventory, Requested Name, and Requested Taxon. A context menu is open over the datagrid, showing options like 'Show only rows with this data', 'Hide rows with this data', 'Reset row filter', 'Security Wizard...', and 'Change Owner...'. The 'Reports...' option is highlighted, and a sub-menu is open showing various report options, including 'Order-Packing by Accession.rpt' which is selected. Red dashed lines and numbered callouts (1-4) indicate the steps: 1. Select the 'Order Packing' tab; 2. Right-click on the datagrid; 3. Click on 'Reports...'; 4. Click on 'Order-Packing by Accession.rpt'.

Item	Order Number	Item Number	Accession	Inventory	Requested Name	Requested Taxon
215577 - Lachau...	25	PI 667839	PI 667839 2008i ...	Craquerelle Du Midi	Lactuca sativa	
2094565 - Hellier...	27	PI 667839				
209382 - ... The						
209493 - Hellier...						
215776 - Hardy						
228185 - Kim, J						
232440 - Berett						

In order to display the **Order Packing** dataview, you will complete the four items in the **Data View Properties** window.



Other “Order” report dataviews that are currently available:



Installing the Report Files

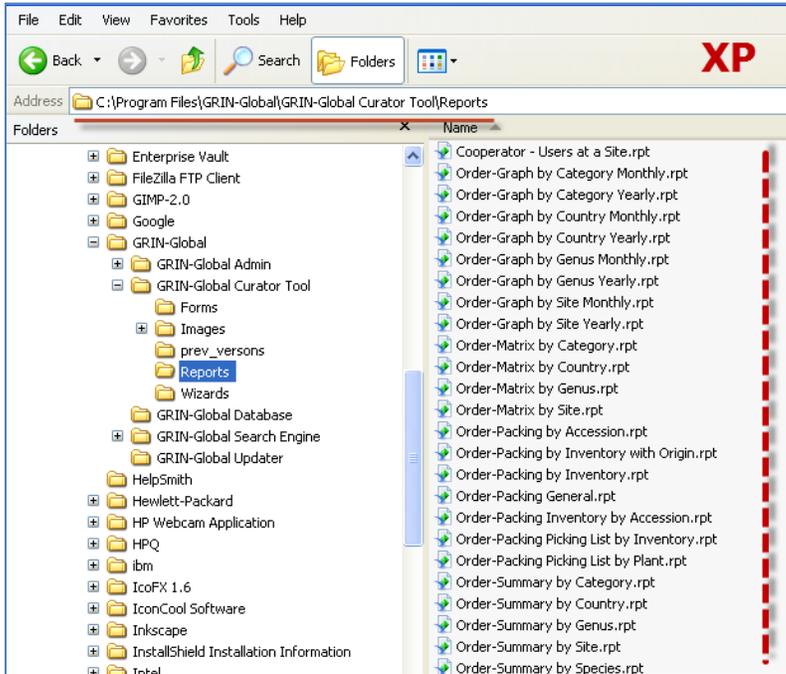
When you install the Curator Tool, some report files will have been bundled with the Curator Tool. However, after the CT is installed, it is not necessary to reinstall it if you are adding additional report files (.rpt files). These can be manually installed by copying the files into the proper Curator Tool folder.



During the pre-implementation period at NPGS, these report files will be periodically updated. The following directions indicate how to install the reports. During this period, you should delete the existing report files before installing the new one. In a production environment, you will most likely be supplementing files with additional files, not replacing older versions.

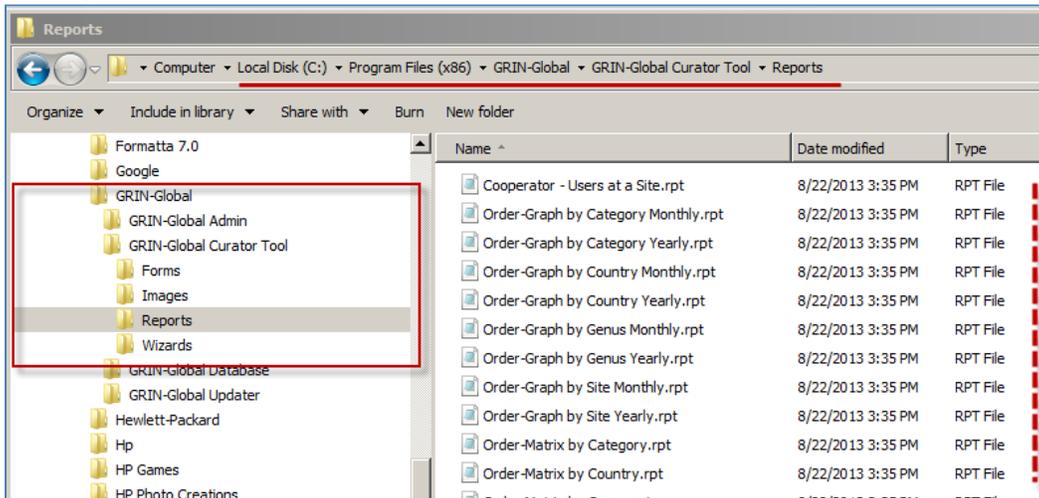
The **Curator Tool Reports** folder location varies, depending on your PC Windows Operating System (OS). (If the OS is **Windows XP**, the folder path is typically

C:\Program Files\GRIN-Global\ GRIN-Global Curator Tool\Reports



In Windows 7 or 8, the folder path is typically

C:\Program Files (x86)\GRIN-Global\ GRIN-Global Curator Tool\Reports



Source for the Report Files

The NPGS during the pre-implementation period has a training “updater” page that can be reached at <http://training.ars-grin.gov/gringlobal/downloads/default.aspx>

(This link is also the same as the **Updater** link on the [NPGS Training Links](#) page.)

On the Training Updater page, there is **Reports.zip** file – this file must be unzipped.

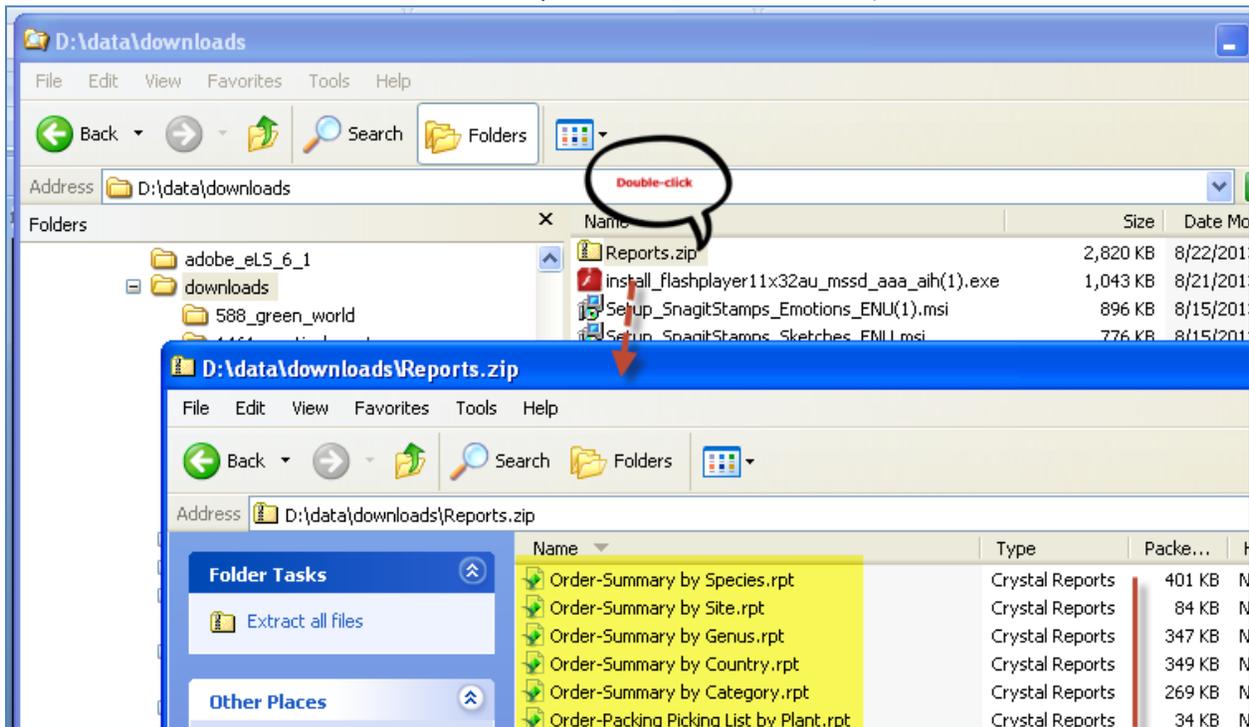
Dataviews

There are currently no dataview files available on this server.

Other Supporting Files

File	Modified	File Size (MB)
Reports.zip	2013-07-30 11:17:40 AM -04:00	2.75 MB

After you download the **Reports.zip** file, in Windows Explorer you can double-click on the filename and then manually copy the .rpt files. (In the screen shown below, the folder where the downloaded zip file was stored is **D:\data\downloads**. However, your folder will be different.)



If you completed the download and unzip steps successfully, when you open the Curator Tool and invoke the **Reports** feature (as described earlier on page 1), you should see approximately 25 reports listed.

Summary of Reports

Report Module Name	Report Type	Associated Dataview	Table Area	Requires the following treeview list items:	Description
General-Packing.rpt	Crystal Reports	Order Packing	Order	Orders	Packing List for Order Items
Packing-by-Accession.rpt	Crystal Reports	Order Packing	Order	Orders	Packing List for Order Items with Accession information
Packing-by-Inventory.rpt	Crystal Reports	Order Packing	Order	Orders	Packing List for Order Items with Inventory information
	Crystal Reports	Order Packing	Order	Orders	Packing List for Order Items with Original Country information
Packing-Inventory-by-Accession.rpt	Crystal Reports	Order Packing	Order	Orders	Packing List for Order Items with Accession and Inventory Information
Picking-by-Inventory.rpt	Crystal Reports	Order Packing	Order	Orders	Picking List for Order Items with Inventory information
Picking-by-Plant.rpt	Crystal Reports	Order Packing	Order	Orders	Picking List for Order Items with Plant Taxon information
Order - Summary Report by Category.rpt	Crystal Reports	Order Summary	Order	Orders	Order Summary Report group by Category

Report Module Name	Report Type	Associated Dataview	Table Area	Requires the following treeview list items:	Description
Order - Summary Report by Country.rpt	Crystal Reports	Order Summary	Order	Orders	Order Summary Report group by Country
Order - Summary Report by Genus.rpt	Crystal Reports	Order Summary	Order	Orders	Order Summary Report group by Genus
Order - Summary Report by Site.rpt	Crystal Reports	Order Summary	Order	Orders	Order Summary Report group by Site
Order - Summary Report by Species.rpt	Crystal Reports	Order Summary	Order	Orders	Order Summary Report group by (Taxonomy) Species
Order - Graph Report of Order Items by Category for each month.rpt	Crystal Reports	Order Graph	Order	Orders	Order Graph Report group by Category aggregated by month
Order - Graph Report of Order Items by Category for each year.rpt	Crystal Reports	Order Graph	Order	Orders	Order Graph Report group by Category aggregated by year
Order - Graph Report of Order Items by Country for each month.rpt	Crystal Reports	Order Graph	Order	Orders	Order Graph Report group by Country aggregated by month
Order - Graph Report of Order Items by Country for each year.rpt	Crystal Reports	Order Graph	Order	Orders	Order Graph Report group by Country aggregated by year
Order - Graph Report of Order Items by Genus for each month.rpt	Crystal Reports	Order Graph	Order	Orders	Order Graph Report group by genus aggregated by month
Order - Graph Report of Order Items by Genus for each year.rpt	Crystal Reports	Order Graph	Order	Orders	Order Graph Report group by Genus aggregated by year
Order - Graph Report of Order Items by Site for each month.rpt	Crystal Reports	Order Graph	Order	Orders	Order Graph Report group by Site aggregated by month
Order - Graph Report of Order Items by Site for each year.rpt	Crystal Reports	Order Graph	Order	Orders	Order Graph Report group by Site aggregated by year

Report Module Name	Report Type	Associated Dataview	Table Area	Requires the following treeview list items:	Description
Order - Matrix Report of Order Items by Category.rpt	Crystal Reports	Order Matrix Report by Site/Category	Order	Orders	Order Matrix Report group by Category
Order - Matrix Report of Order Items by Country.rpt	Crystal Reports	Order Matrix Report by Site/Category	Order	Orders	Order Matrix Report group by Country
Order - Matrix Report of Order Items by Genus.rpt	Crystal Reports	Order Matrix Genus Order Report by Site/Category/County/Year	Order	Orders	Order Matrix Report group by Genus
Order - Martix Report of Order Items by Site.rpt	Crystal Reports	Order Matrix Genus Order Report by Site/Category/County/Year	Order	Orders	Order Matrix Report group by Site
Cooperator - Users at a Site.rpt	Crystal Reports	Cooperator - List Users at a Site	Cooperator	- na -	List system users at a site